



# APPLICATION FORM FOR WIRELESS FACILITY

**INSTRUCTIONS:** An applicant must provide all information required with the application for the application to be complete. The application is incomplete unless: the applicant uses this form, and includes attachments in the order required on the form, clearly marked so we can determine which requirements the attachment is intended to satisfy; and includes any fee required for review of the form.

The form should be delivered in person or by mail to:

City of Greenville  
Construction Inspection Bureau  
206 South Main Street (29601)  
P.O. Box 2207  
Greenville, South Carolina 29602

Before delivering the application, it is advisable to meet with a representative from the City Engineer's Office to discuss the project and any questions you may have about the process. This will help us ensure that complete applications are submitted, and so that we can identify any special issues raised by your application as quickly as possible, and be sure we are prepared to address them. This will also help us ensure that appropriate staff is assigned to the review process. This form is required for *every* wireless facility that you propose.

Please note that this application, and approval of this application does not eliminate the need to obtain a franchise or other form of written consent from the City to use the rights of way within the City, and it is not a substitute for building, excavation or other permits that may be required.

## Part 1 – IDENTIFY YOURSELF

**1) Wireless service providers who will be using the facility: [identify only those entities that have committed to use the facilities]**

- a) Name: \_\_\_\_\_
- b) Street Address: \_\_\_\_\_
- c) City, State & Zip: \_\_\_\_\_
- d) Phone No.: \_\_\_\_\_
- e) Fax No.: \_\_\_\_\_
- f) Email: \_\_\_\_\_

**2) Applicant for wireless facility:**

- a) Name: \_\_\_\_\_
- b) Street Address: \_\_\_\_\_
- c) City, State & Zip: \_\_\_\_\_

- d) Phone No.: \_\_\_\_\_
- e) Fax No.: \_\_\_\_\_
- f) Email: \_\_\_\_\_

3) **Person most knowledgeable about the proposed project:**

- a)  Same as Applicant listed above. OR
- b) Name: \_\_\_\_\_
- c) Street Address: \_\_\_\_\_
- d) City, State & Zip: \_\_\_\_\_
- e) Phone No.: \_\_\_\_\_
- f) Fax No.: \_\_\_\_\_
- g) Email: \_\_\_\_\_
- h) Contractor license class and number: \_\_\_\_\_

- 4) For any entity that will be placing facilities in the rights of way, identify whether that entity holds a franchise or other written consent issued by City that permits it to use the rights of way, and if not, the legal authority under which the entity proposes to occupy the rights of way. PLEASE NOTE THAT A CITY-ISSUED FRANCHISE OR OTHER FORM OF WRITTEN CONSENT SHOULD BE OBTAINED BEFORE SUBMITTING THE APPLICATION.

**PART 2 – WHAT IS BEING PROPOSED?**

5) Check one

- a)  This is an eligible facilities request [Please fill out Parts 1, 2, 3 and 5]
- b)  The facility is not an eligible facilities request or a request for placement of a small wireless facility on an existing support structure. [Please fill out Parts 1, 2, 4 and 5]
- c)  This is an application for placement of a small wireless facility on an existing support structure [Please fill out Parts 1, 2, 4 and 5]
- d)  Other [Please specify and fill out Parts 1, 2, 4 and 5]

In providing responses to this application, your answers must include all information required to support your claim that you are entitled to treatment as a particular type of facility.

6) Check the box below pertaining to the shot clock you believe applies to your application:

- a)  60 day shot clock for small wireless facilities on existing support structures
- b)  60 days shot clock for modifications that do not result in a substantial change
- c)  90 day shot clock for small wireless facilities that are not subject to 6(a).
- d)  Other (please specify).

7) If you are filing an eligible facilities request and that request is denied, what review do you request?

Please note that you will have 10 days from denial to supplement this application by filling out the applicable parts of this form, and submitting the required information. Otherwise, we will treat you as having withdrawn your request for further consideration.

- 8) Briefly summarize what is being proposed, and the work that will be performed in connection with the project (including installation of wireline facilities to connect to wireless facilities), and provide a list of the locations where you propose to install wireless facilities. Attach legible drawings indicating relevant existing features including but not limited to the following: edge of pavement, pavement width, landscaping, sidewalk, curb and gutter, driveways, doorways, drainage pipe and structures, right-of-way width, length of excavation, proposed encroachment, centerline of road,

intersecting roads, and construction schedule, etc. Must provide “before and after” photographs using photo simulations to accurately depict the “as built” appearance of the facilities. Include maps showing the areas affected by proposed work and including specifically maps showing where wireless facilities are proposed to be located. The map should be in a form so that locational information can be imported into City mapping programs. Please also describe the services that you have contracts to provide using the proposed facilities. Please also note that additional detailed information is required in the applicable sections that follow.

9) Please provide a study by a qualified RF engineer demonstrating and certifying that the proposed facility will comply with FCC RF standards. Any conditions on the certification (e.g., steps that should be taken to prevent exposures) should be identified. The study should be performed consistent with accepted practices, taking into account cumulative exposures from all relevant sources. The methodology and calculations used to determine exposures should be clear. The study should clearly identify any area, in any plane, where the occupational or general public exposures limits would be exceeded.

10) List below the application or permit numbers of all pending applications and permits issued to applicant with respect to the facilities that are the subject of the application, and any authorizations from any state agency to provide the services proposed (i.e., excavation permits, traffic control, SCDOT approval, etc.) (add additional pages as necessary).

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

11) Is this project exempt from Section 106 (historical) review?

a)  Yes

b)  No

12) Is the project exempt from NEPA review?

a)  Yes

b)  No

13) If the answer to 10 or 11 is no, describe what steps, if any, applicant has taken with respect to the NEPA or Section 106 review.

14) If you have not already applied for every permit or authorization, or initiated every review required in connection with the deployment of the facility, please indicate by checkmark whether you agree with the following:

I agree that any permit, authorization or review for which I have not applied need not be issued by the time the City is required to act on this application, and any time limits for action on such permit, authorization or review will not commence until I file complete applications for the same.

15) If you do not check the box in response to item 14, please list all permits, authorizations or reviews required in connection with the deployment of the facility for which you have not applied and every review you have not initiated. *Unless you check paragraph 14, this application will be incomplete unless you have filed complete applications for all permits, authorizations or reviews that may be*

*required prior to deployment. This requirement is inserted strictly to ensure compliance with federal standards for action on permits and authorizations and reviews required in connection with an application. The City recognizes that as normal practice the same may be applied for after placement review is completed, and the City does not intend to require departure from that practice as long as review can be conducted consistent with FCC regulations.*

### **Part 3 – ELIGIBLE FACILITIES REQUESTS ONLY—If you applying for any other type of wireless facility, please proceed to Part 4**

- 16) Identify the existing facilities that will be modified; the wireless facility that is installed on that facility; and provide a complete copy of the documents authorizing placement of the existing facility that is to be modified.  Check if included - see Exhibit \_\_\_\_
- 17) Provide proof that applicant is authorized to modify the existing facility, and provide any lease for use of the existing facility. Such submissions need not disclose financial terms.  Check if included - see Exhibit \_\_\_\_
- 18) Will the existing supporting structure be replaced as part of the work proposed?
  - a)  Yes
  - b)  No
- 19) Provide a detailed description of the existing wireless facility, including the physical dimensions of all each element of the existing facility; and describe all the modifications that will be made to the wireless facility, including but not limited to the modifications that will be made to the existing support structure (increases in height, additional supporting, and identify the dimensions and all elements of the wireless facility after work proposed is completed.  Check if included - see Exhibit \_\_\_\_
- 20) In addition to Item 16, identify what equipment, if any, will be added to the existing facility.  Check if included - see Exhibit \_\_\_\_
- 21) In addition to item 16, identify what ground cabinets, if any, will be added.  Check if included - see Exhibit \_\_\_\_
- 22) In addition to item 16, identify what excavation will be required, if any.  Check if included - see Exhibit \_\_\_\_
- 23) Provide photographs and scale drawings showing the site proposed before the proposed installation, and photographic mock-ups and scale drawings showing the site after installation (multiple photographs should be submitted as required to show the all Facilities that will be visible at the site);  Check if included See Exhibit \_\_\_\_
- 24) Provide site plans detailing proposed improvements which complies with City's existing site plan requirements. Drawings must depict improvements related to the applicable requirements including property boundaries, setbacks, topography, elevation sketch, and dimensions of improvements.  Check if included - see Exhibit \_\_\_\_
- 25) For modifications to wireless support structures, provide written verification from a South Carolina licensed professional engineer certifying that the host wireless support structure or structure is structurally and mechanically capable of supporting the proposed additional antenna or configuration of antennas and other equipment, extensions and appurtenances associated with the modification, and that the modification will not cause the facility to violate existing fall zone requirements.  Check if included - see Exhibit \_\_\_\_
- 26) Describe the concealment elements, if any, associated with the facilities, including but not limited to painting, and shielding as modified.  Check if included - see Exhibit \_\_\_\_

- 27) Identify all the conditions that were placed upon the base station or tower which is to be modified, and for each condition, demonstrate that the condition will continue to be satisfied after modification. For example, applicant should submit studies as required to demonstrate that the modified facility will comply with applicable noise limits. For any condition where the Wireless Facility is not now, or after modification will no longer be in compliance, provide a clear description of the variation from the underlying conditions, explain any steps proposed for compliance, and explain why applicant believes the facility is nonetheless an eligible facility.  Check if included - see Exhibit \_\_\_\_
- 28) Applicant certifies that, before commencing, during performance of and upon completion of, the work proposed, the permitted wireless facility will comply with all applicable laws, regulation, practices or other requirements under federal, state or local law, including but not limited to, building and electrical codes, and all required permits, authorizations will be received, and reviews completed.
- a)  Yes
- b)  No

#### **Part 4 – ALL OTHER WIRELESS FACILITIES REQUESTS**

- 29) Identify any existing facilities that will be modified; any wireless facility that is installed on that facility; and provide a complete copy of the documents authorizing placement of the existing facility that is to be modified.  Check if included - see Exhibit \_\_\_\_
- 30) Provide proof that applicant is authorized to modify any existing facility, and provide any lease for use of the existing facility. Such submissions need not disclose financial terms.  Check if included - see Exhibit \_\_\_\_
- 31) Will any existing support structure be replaced as part of the work proposed? If the answer is yes, please provide the information requested below in Item Nos. \_\_\_\_ as it pertains to the replacement support structure.
- a)  Yes
- b)  No
- 32) Provide a detailed description of the existing support structure and proposed co-located wireless facility, including the physical dimensions of all each element of the existing support structure and proposed co-located facility; and describe all the modifications that will be made, including but not limited to, the modifications that will be made to the existing support structure (increases in height, additional supporting, and identify the dimensions and all elements of the co-located wireless facility after work proposed is completed.  Check if included - see Exhibit \_\_\_\_
- 33) In addition to Item 32, identify what equipment, if any, will be added to the existing facility. Please include detailed information concerning dimensions of all equipment (including antennas). In addition please provide detailed information concerning the location/placement of associated power meter(s) and maximum noise levels for the proposed equipment.  Check if included - see Exhibit \_\_\_\_
- 34) In addition to item 32, identify what ground cabinets, if any, will be added.  Check if included - see Exhibit \_\_\_\_

35) In addition to item 32, identify what excavation will be required, if any.  Check if included - see Exhibit \_\_\_\_

36) Provide photographs and scale drawings showing the site proposed before the proposed installation, and photographic mock-ups and scale drawings showing the site after installation (multiple photographs should be submitted as required to show the all facilities that will be visible at the site);

Check if included See Exhibit \_\_\_\_

37) Provide site plans detailing proposed improvements which complies with City's existing site plan requirements. Drawings must depict improvements related to the applicable requirements including property boundaries, setbacks, topography, elevation sketch, and dimensions of improvements.   
Check if included - see Exhibit \_\_\_\_

38) For modifications to wireless support structures or for new/replacement support structures, provide written verification from a South Carolina licensed professional engineer certifying that the host wireless support structure or new/replacement support structure is structurally and mechanically capable of supporting the proposed additional antenna or configuration of antennas and other equipment, extensions and appurtenances associated with the modification, and that the modification will not cause the facility to violate existing fall zone requirements.  Check if included - see Exhibit \_\_\_\_

39) Describe the concealment elements associated with the facilities, including but not limited to painting, and shielding.  Check if included - see Exhibit \_\_\_\_

40) Identify all the conditions that were placed upon the existing support structure and associated wireless facility (if any) which is to be modified, and for each condition, demonstrate that the condition is now being satisfied, and will continue to be satisfied after modification.

41) Applicant certifies that, before commencing, during performance of and upon completion of, the work proposed, the permitted wireless facility will comply with all applicable laws, regulation, practices or other requirements under federal, state or local law, including but not limited to, building and electrical codes, and all required permits, authorizations will be received, and reviews completed.

a)  Yes

b)  No

### **PART 5--EFFECTIVE PROHIBITION STATEMENT**

Does the applicant contend that denial of this application would constitute an effective prohibition within the meaning of 47 U.S.C. Section 332(c)(7)?

Yes

No

If yes, set forth in detail the basis for that contention supported by sworn declarations, and engineering claims by licensed engineers authorized to practice in the State of South Carolina and qualified to attest to the facts asserted.

The undersigned states the foregoing information is true and correct. DATED this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_

Print Name and Title: \_\_\_\_\_

\*\*\*\*\*INTERNAL USE ONLY

Received by: \_\_\_\_\_ Date of Receipt: \_\_\_\_\_